



# Internal Review Application

## Government Information (Public Access) Act 2009

This form should be used if you wish to apply for an **internal review** of a reviewable decision made under the *Government Information (Public Access) Act 2009* (GIPA Act). You must lodge this form **within 20 working days** after notice of the decision was given to you. If you need help to fill out this form, please contact the Information Access and Governance Unit at [gipa@treasury.nsw.gov.au](mailto:gipa@treasury.nsw.gov.au) or visit our website at [www.treasury.nsw.gov.au](http://www.treasury.nsw.gov.au).

### 1. Your details

**Surname:** ..... **Title:** Mr/Ms/Dr

**Other names:** .....

**Postal address:** ..... **Postcode:** .....

**Day-time telephone:** ..... **Facsimile:**.....

**Email:** .....

### 2. Decision details

**Decision to be reviewed** (Details of decision and reasons why you are seeking a review. Please attach more details if insufficient space below): .....

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**Date of decision:**..... **Application reference** .....

### 3. Privacy Statement

NSW Treasury is subject to the *Privacy and Personal Information Protection Act 1998* and the *Health Records and Information Privacy Act 2002* which requires us to comply with Information and Health Privacy Principles. Your personal information is being collected to process your application for information pursuant to Part 4, Division 1 of the *Government Information (Public Access) Act 2009*. Treasury may use your personal information for the purposes of processing your application within the agency. Treasury is required to collect personal information directly from the individual unless the individual has authorised collection of the information from someone else. Treasury will not disclose your personal information without your consent unless authorised by law. Your personal information will be held by Treasury at 52 Martin Place Sydney NSW 2000. You have the right to access and correct the information if you believe that it is incorrect.

### 4. Internal Review Fee

I attach payment of the **\$40 Internal Review fee** by:  cheque  money order  
 (**Note:** please do NOT send cash by post)

**5. Applicant's signature and lodgement**

Applicant's signature: .....

Date:.....

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Please post or deliver this form and application fee to:  
Manager, Information Access and Governance  
NSW Treasury  
52 Martin Place  
GPO Box 5469, SYDNEY NSW 2001.

***Office use only***

Date application for internal review received:.....

File reference:.....